**Logan Park Neighborhood Association Board Meeting Minutes**

**April 3, 2019**

Chair: Jeff P.

Recording Secretary: Steve L.

Timekeeper: Larry

Call Meeting to Order at: Jeff called the meeting to order at 7:15PM

**Present at meeting:** Paula, Alex, Larry, Pat M., Reanne, Jeff K., Jeff P. John, Pat V., Reanne, Steve

# Approve March 2019 Minutes: Jeff K. motioned to approve with change of replacing “agenda” to “minutes” at the top.

Second: Paula

**Motion passed unanimously**

1. **Officer Reports**

# Staff, Reanne, 2 minutes

-Report was sent to NCR, but haven’t heard back yet. Asked if we need additional insurance for volunteers, but haven’t had a reply to this either.

-Reanne will take minutes for committees when she is able to, but when she isn’t, committees need to assign someone the responsibility of taking minutes.

# Treasurer, Pat, 5 minutes

No report.

# Secretary, Steve L., 2 minutes

No report.

# Co-Chairs, Jeff K. and P., 2 minutes

Jeff P.: In the month of March, I attended the LPNA Board meeting and was on the call with Birken Law Firm regarding the LPNA bylaws revisions. Minutes/reports from these meetings have been emailed out to the board or are included below.

Jeff K.: No report.

# Committee/Project Reports

* 1. **Street Safety Committee, 2 minutes**

Update from meeting with Monroe residents meeting? The next meeting is on Wednesday, April 17th at 6 PM where city staff from Transportation Planning and Traffic will answer questions that were posed at the committee’s January 2019 meeting.

Paula: Meters will be moved from basements to outside of houses as part of resurface. This is happening across the city, but they are combining this with the street work. Meters will be put on front of houses unless requested to be put elsewhere.

Broadway will be resurfaced this year as well.

# Pool Committee, Jeff P., 2 minutes

# I left a phone message with the project manager and the pool is slated to be fully open on time for the upcoming swimming season (so by June 1st). I inquired about having some sort of grand opening ceremony and Louis didn’t think anything like that was being planned, but said he could certainly push for something like that.

# Indeed Fundraiser, Alex, 2 minutes

# Alex will MC, but we need someone to get donations.

# Legacy Streets, Reanne, 2 minutes

# No report.

# Executive Committee, Jeff P., 2 minutes

# The Executive Committee didn’t meet in March.

# Newsletter Committee, Reanne, 2 minutes

# No report.

# Logan Park History Project, Paula, 2 minutes

# No report.

# Priorities/Ideas Committee, 2 minutes

There will be a report at the general meeting.

# Alley Signs, Larry, 2 minutes

# There are 10 more signs which will be put up when the weather permits.

# Clean Sweep, Pat M., 2 minutes

# I will contact All Together Now to get some $ for Clean Sweep. I reserved 11 May in person and the application has been delivered. I will have the poster updated and ready for the Logan Ledger.

Program called All Together Now will pay for two hours of garbage truck if we choose to participate. The goal of All Together Now is promotion of property maintenance and improvement.

**Motion:** Pat moved to participate in All Together Now.

**Second:** Steve

**Motion passed unanimously.**

# Bylaws Committee, Jeff P., 2 minutes

# Reanne, along with a few members of the Bylaws Committee, had a teleconference with Jess Birken from Birken Law Firm on March 25th. We shared the final draft of our bylaws revisions with Jess, and we spent the time on the call discussing several questions we had about meeting procedure, quorum, membership classes/ages, e.g. Jess sent along her final suggestions after our call, and these were forwarded onto the rest of the Bylaws Committee for review. After the committee has a chance to review this final document, we will forward it on to the LPNA Board for discussion and a vote. We still intend to have the bylaws before the LPNA Annual Meeting.

# Old Business

* 1. **Raingardens Selection Process Clarification, Reanne, 3 minutes**

Thus far, 7 LPNA members have submitted their names for the 2019 rain garden program. 2 of these members had submitted their names last season and received rain gardens. Can we clarify the selection process and whether it’s acceptable for 2018 applicants to again apply in 2019?

**Request from board:** After some discussion, the board asked reanne to contact those who have received rain gardens in the past, saying we will prioritize homes which did not receive rain gardens, though they will still have an opportunity to be in a second group in the lottery.

* 1. **Hennepin County Street Safety Initiative, Jeff K., 5 minutes**

We didn't get much discussion time last month and I feel like I didn't do a very good job introducing the initiative; additionally, I noticed in retrospect that our vote actually technically fell short of a majority due to abstention. So I didn't have our name put on this letter.

However, I think this is important for us to be a part of and I'd like to sign on with our own short note to the same recipients indicating that we're also in support and involved, and would like to send a representative to the meeting they arrange with the commissioners.

**Motion:** LPNA board will join the Hennepin County Street Safety Initiative. -Jeff K.

**Second:** Alex

**Discussion:** There was debate about whether or not the larger neighborhood should weigh in on this and what the significance was of signing onto the letter. Jeff K. offered to attend meetings of the iniative on behalf of the board.

**Vote:** Eight voted in favor. One vote in opposition.

**Motion passed.**

* 1. **Review Website Budget and Vote, Reanne, 5 minutes**

Our website person has made some upgrade suggestions, below, including budget:

Maps Marker Pro:

This plugin provides a unique functionality and can be kept. However, LPNA is responsible for paying license fees to update this to the newest version. You can do so following the instructions at https://www.mapsmarker.com/kb/user-guide/how-to-renew-your-access-to-updates-and-support/. Alternatively, I can do this and bill you for the cost as reimbursement. This would take less than 1 hour for me to do. Since the time is the same no matter how long we renew it for, I recommend we just do the full 5-year renewal to avoid repeating this next year.

Form Maker:

This form plugin was used previously and duplicates Gravity Forms, which is a more robust and secure form plugin I bundle with my hosting. The live forms have already been moved to Gravity Forms, so simply removing and cleaning this up should take less than 1 hour.

Next Generation Gallery:

This plugin duplicates native functionality in WordPress, and makes it more difficult to administer galleries. I recommend removing it and replacing with the native gallery function. That is more convenient, since the galleries can be modified on the page they appear. Migrating your 9 galleries into native ones and removing it would take about 2 hours.

Total cost: max 4 billable hours ($480), plus 5-year license for Maps Marker Pro (113 euros).

**Motion:** Approve 3 hours of total billable time from Form Maker and Next Generation Gallery. - Pat V.

**Second:** Paula

**Motion passed unanimously.**

* 1. **Priorities Implementation Committee and Process, Pat V., 5 minutes**

Pat and Jeff K. reviewed process. No motion.

1. **New Business**
   1. **Partnering with Logan Park to Host the Ice Cream Social , Reanne, 10 minutes**

Ryan from Logan Park was thinking we could help finance the ice cream social. The park is paying: $300 for a bouncy house; $425 for movie/AV equipment; $75 for a face painter. There will be an ice cream truck from Big Bell Ice Cream Company for the community to buy ice cream, and a food truck called Kabomelette that serves kabobs and hot sandwiches. LPNA could have an info table during the event as well.

When discussing this in person in Ryan, there was a concern that the ice cream wouldn't be free, we thought it would be nice if there was something free available for kids. If we do move forward with this we could ask if we do fund the bounce house, movie, or face painter, if that would free up park money to provide free ice cream?

**Motion:** LPNA board will participate as a partner with the park on the ice cream social. - Paula

**Second:** Larry

**Discussion:** We need more information to determine how the board will participate. Need to gather information about expenses to see if it is feasible for LPNA to assist with any of these. Need to determine willingness to be present to provide assistance.

**Motion passed unanimously.**

* 1. **Open Streets Motion to Table, Reanne, 5 minutes**

Does LPNA want to have a table at Open Streets?

**Motion:** Spend up to $100 for a table at Open Streets. - Pat V.

**Second:** Paula

**Discussion:** We should assess the cost of a table cloth and tent with the LPNA logo. Reanne to get some quotes.

**Motion passed unanimously.**

* 1. **Audubon Park Wing Ding Motion to Table, Reanne, 5 minutes**

Dear Northeast Neighborhood Administrator/Board Members,

I would like to extend a special invitation to you to have your neighborhood organization set up a table at the upcoming Audubon Park Spring Wing Ding May 4th, 2019. We have some exciting new activities planned for this year's event and we want to include our fellow Northeast Neighborhoods in on the fun!

We want to broaden our outreach and know that participants come to the Spring Wing Ding from all over Northeast Minneapolis. It makes sense, therefore, to collaborate with our colleagues so you can present your neighborhood information to Wing Ding participants too and get the extra exposure you need for your programs. We're all doing amazing things so let's promote them as much as possible!

There is no charge for having a table at the Spring Wing Ding. We just ask that you have someone at your table for as much of the event as possible (from 11am to 3pm). Have questions? Give me a call at 612-788-8790. Interested in joining us? Send me a confirmation email and we'll give you more details. It's going to be a super fun event this year! Please join us!

**Motion:** LPNA to participate in Audubon Wing Ding on May 4th by having a table. -Steve

**Second:** Pat

**Discussion:** Jeff P offered to attend and work the table.

**Motion passed unanimously.**

* 1. **Neighborhood Public Relations Campaign, Larry, 10 minutes**

I would like to discuss a Public Relations strategy for the Association. Since we are being asked for money all the time by the community for community projects, I am wondering if we could strongly suggest that people place our logo or our name on these projects (where appropriate).

For example: Utility box wraps should say in partnership with or simply Logan Park Neighborhood Association. Or the NE Arts district signage, we should get our logo on it…grin…maybe.

I know not everyone likes the PR aspect of what we do, but if we want more participation from our community we need to alert the community in a visual way on what we do. The business community likes to have our support, but we need their support too, like being some kind of partner with us for a better neighborhood etc. We could make up window stickers for businesses stating: “We are a proud support for stronger safer neighborhoods” LPNA (then hit them up for a contribution…grin) Just an idea…..but somehow we need a better buy in from our residents and from our businesses. If we represent them, than we need to push for more activity from them. I was delighted to see how many people showed up at the last community meeting, but I assume it was because of the money for projects. Out of 2400 residents in Logan Park we should have those kinds of numbers or more every month at these meetings.

1. Public relations campaign along with a tag line that is catchy and says what our neighborhood stands for etc.

LPNA - Standing together for a better neighborhood etc., something along this line.

2. Community meetings and the Newsletter.

**Motion:** LPNA will establish a public relations committee.

**Second:** Jeff P.

**Discussion:** John said he would participate in the committee. Larry said he knew neighbors outside the board who would participate.

**Motion passed unanimously.**

* 1. **Neighborhood/Community Outreach Initiative, Steve L., 10 minutes**

I’m hoping we can begin a focused outreach initiative, which would align with the goal Larry is hoping to achieve of greater neighborhood involvement. Ultimately, the aspiration is to achieve representation on the board which is consistent with the diversity of the neighbor. An outreach committee would also seek ways to gather diverse neighbor perspectives outside the board process to inform board decisions.

**Motion:** LPNA will develop a neighborhood outreach committee

**Second:** Pat

**Motion passed unanimously.**

* 1. **Review April Community Meeting Agenda, LPNA Board, 5 minutes**

We have Metro Blooms confirmed, along with a call for board nominations and Priorities/ Implementation Committee members. Anything else? Who would like to help facilitate this meeting?

Other agenda: Clean sweep and New committees.

Steve to facilitate.

# Good and Welfare/Announcements

# MPR’s final East of the River Master Plan has been passed by the Park Board commissioners. According to our park commissioner, we as a neighborhood organization can help influence the priority of changes made as part of the East of River Plan.

# The comment period for the draft The Neighborhoods 2020 Framework Recommendations has now closed. Per NCR: “For the next phase of 2020, NCR has assembled a multi-faceted team that will review public comments and compile the themes within them. The team has representation from the City’s division of race and equity, philanthropy, neighborhood and community representatives and NCR staff. The team’s summary, along with the original comments, will be released in late April.”

1. **Adjourn** Jeff P.