**Logan Park Neighborhood Association Board Meeting Minutes**

**May 1, 2019**

Chair: Jeff K.

Recording Secretary: Reanne R.

Call Meeting to Order at: 6:10pm

***Introductions:*** If there are guests or LPNA members present who aren’t board members, please state your ***name***, your ***preferred pronoun (he/him/his, she/her/hers, they/them/theirs)*** and your **association to LPNA** ***(member, guest, e.g.)***.

**Present at meeting: Directors: Jeff Klein, Jeff Pilacinski, Paula Allan, Pat Mavity, Steve Liston, Alex Bliss, Pat Vogel, Jon Eldridge. Staff: Reanne Reed Viken.**

***Meeting Procedure****:* LPNA’s role is to provide a space for neighborhood-wide interaction, discussion, and decision-making. At board meetings, we encourage all to participate fully and respectfully, using these basic meeting procedures: always raise your hand in order to ask a question or make a comment; the meeting chair will let you know when it’s your turn to speak; respect your neighbors and be civil; limit side conversations; only board members are permitted to introduce and vote on motions. Otherwise, board meetings are open to the public and to LPNA members.

# Approve April 2019 Minutes: Jeff K made a motion to approve. 2nd: Larry. All vote in favor, April minutes are approved

**Amend / Approve Agenda:**

1. **Officer Reports**

***Ideally, these reports should be submitted in writing before the meeting. Verbal reports will not be included verbatim in the notes.***

# Staff, Reanne, 2 minutes - Reanne is researching a social media policy for the organization.

# Treasurer, Pat, 5 minutes - Pat gave an update on the budget from 2017-2019, we are project a $2,000 surplus.

# Secretary, Steve L., 2 minutes - no report, Steve not present.

# Co-Chairs, Jeff K. and P., 2 minutes - no report.

# Committee/Project Reports

* 1. **Street Safety Committee, Reanne, 2 minutes -**Met with city staff from Transportation Planning and Traffic on April 17th. Notes sent yesterday. City staff is doing some research to explore possible solutions to committee concerns.

# Pool Committee, Jeff P., 2 minutes - Jeff left a phone message with the project manager for updates but haven’t heard back yet. Jeff would like to have a pool opening ceremony. Jeff K moves to spend up to $300 in discretionary funds on food and swag. Alex seconds. All vote in favor, motion passes.

# Indeed Fundraiser, Alex, 2 minutes -No report, but we should seek someone to bottom-line the next fundraiser. We will make a call for volunteers at the May Annual meeting.

# Legacy Streets, Reanne, 2 minutes - No report.

# Executive Committee, Jeff P., 2 minutes -The Executive Committee didn’t meet in April.

# Newsletter Committee, Reanne, 2 minutes - No report.

# Logan Park History Project, Paula, 2 minutes - Paula is looking for members for the committee, there is a call for volunteers in the May newsletter.

# Priorities/Ideas Committee, 2 minutes -Before city approval we need to get the following items (that LPNA approved before the priority plan) under contract and out of our 'buckets': History Project, Rain Garden Phase 2 and the Arts District signage. We should decide on how to officially form the Implementation committee. We already have one full budget submitted from the Tool Library – we should contact them to let them know we’re looking at it soon. The group decided to schedule an Implementation Kick Off Meeting on May 22nd, 6pm @ Logan Park.

# Alley Signs, Larry, 2 minutes - All the signs will be installed by June when the weather gets better.

# Clean Sweep, Pat M., 2 minutes - Everything is in place for Clean Sweep on May 11th. Cheryl and Denny will hang the posters this weekend.

# Bylaws Committee, Jeff P., 2 minutes - see bylaw vote below.

# PR Committee, Larry - Larry is doing research and is interested in developing a podcast.

# Old Business

* 1. **Raingarden update, Reanne, 3 minutes -** 20 total lottery entries, 18 are new from this year. Names will be sent to Paula on May 1st and she will prepare the lottery for the 15th.
  2. **Web site updates, Sean via Reanne, 2 minutes -** The updates will be complete by the end of next week.
  3. **Annual report, Reanne, 2 minutes -** Finished pending addition of financial information

**4. Partnering with Logan Park to Host the Ice Cream Social , Reanne, 10 minutes** - Conversation last month was about how we could contribute in such a way as to make ice cream free. The group thought we could use the Indeed Fundraiser funds to provide free ice cream at the ice cream social. Pat V makes a motion to spend $500 of those funds at the ice cream social. Jeff K seconds. All vote in favor, motion passes.

1. **New Business**
   1. **Bylaws vote – 15 minutes -**

Alex makes a motion to add amendment, Paula seconds. All vote in favor: “Board Meetings- Instead of a day of the week, the bylaws wills say "the Board will meet monthly except August and December when there will be no scheduled meetings”. Also strike out "notice of meeting given not more than 30 days before the meeting". Annual Meeting: “ Instead of the 3rd Wednesday in May, we will meet the 3rd week in May.”

Alex makes a motion to add amendment, Jeff K seconds. All vote in favor : Board nominations- “Board nominations open at the general meeting previous to the annual meeting, or at least 30 days prior to the annual meeting. “

Jeff K makes a motion to add amendment, Paula seconds. All vote in favor: General Meetings- Instead of meeting the 3rd Wednesday of the month, we will change the bylaws to read "We will meet the 3rd week of the month except August and December when there will be no scheduled meetings".

Jeff P asks that we add a note to our board agenda stating that Quorum is re-established at the beginning of each vote. If a person has a legitimate conflict of interest they should exit the room for the vote and discussion.

Jeff K makes a motion to pass the bylaws with the amendments passed. Larry K seconds. All vote in favor, bylaws pass.

* 1. **General call for volunteers for events, plus funding for Event materials, tent, tablecloth, handouts - ask for wingding, farmer's market, and indeed volunteers, 5 minutes** - Reanne would like to ask for funding for materials, can work with whatever budget the board decides. The board asks for more details on the tent and table cloth quotes.
  2. **SEANA – asking for contribution to Broadway task force ($50-100), Jeff K/Reanne 5 minutes -** Jeff K makes a motion to spend up to $100 to support the meeting, Alex seconds. All vote in favor, motion passes.
  3. **CEE updates – 15 minutes -** If we would like to continue our home loan program after August, we will need to do an Amendment to add funds to Administration. Per Jim, this is usually done every couple of years, the last Amendment was done on Feb 22, 2017 when admin was put in for 2017/2018 and 2019/2019. They are bringing this issue up now because Joe Horan is retiring in July and they would prefer to get this done sooner. Our current rate is at $5,000 a year, but going forward all new contracts are switched to $2,500/yr and 10% Origination Fee per loan closed. Pat makes a motion to do an amendment for the next two years to add funds to Administration. Jeff K seconds. All vote in favor, motion passes.
  4. **Board Nominations 5 minutes**

# Good and Welfare/Announcements

1. **Adjourn**

**Upcoming LPNA events:**