**June 12, 2019 LPNA Board Meeting Minutes**

Chair: Jeff K.

The Recording Secretary: Steve L.

***Introductions:***

**Present at the meeting: Alex, Jacqueline, Pat, Larry, John, Ben, Reanne, Pat, Jeff, Steve**

Guest:

Jeff called the meeting to order at: 7:10PM

# Approve May 2019 Minutes

Motion: Steve

Second: Jeff

Motion approved unanimously

**Amend / Approve Agenda:**

1. **Officer Reports**

# Staff, Reanne, 2 minutes

1. Report pending.

# Treasurer, Pat, 5 minutes

1. I paid all the usual bills plus the 1st half of the Rain Garden 2019 project. We're getting low on funds in the operating account so I'll send in a CPP Reimbursement request in the week or so. We have funds in our Unrestricted account to cover if we need them.
2. Attached is a current Budget Report. (I’ll bring copies to the meeting.) Lots of numbers so if you want, just focus on the highlighted boxes. I've projected our usual expenses thru end of the year (which is also the end of this 3-year budget cycle). Though certain line items are over budget, overall the projections show $3,913 under budget. If we approve the 4 items that we need to vote on, we'll be under budget by $58 - but we still have 6 months to go.
3. Edison BBQ ($300 in August) - I assume they'll be asking for sponsors again. If we want to use CPP $$ on this, we will need to table and have volunteers at the event.
4. Tent & table cloth - for Open Streets etc. Printed with our logo. ($955)
5. Fall Clean Sweep - estimated $1,400
6. Strategic Planning - $1,200. I will forward the proposal.

FYI - In the fall, we will need to vote to reallocate funds between the line items and submit an amended budget to the city.

# Secretary, Steve L.

No report.

# Co-Chairs, Jeff K., 2 minutes

1. Attended a meeting regarding county road safety. There was empathy with the concerns for safety but no concrete follow-up.
2. Broadway Ave. road work will be done as late as possible to allow for changes to plan.

# Committee/Project Reports

* 1. **Street Safety Committee, Reanne,**

ADA curbs were added due to the work of the street safety committee.

# Pool Committee

# The pool is open and is functioning.

# Indeed Fundraiser, Alex

# Suggest each board member solicit prizes for the committee. Reanne will email out a shared doc to solicit prizes. We need prizes by August 18.

# Newsletter Committee, Reanne

# Ben’s wife is willing to assist with layout. There was discussion about ensuring we have an alternative plan for delivery of the newsletter if a change is needed from current practice. Reanne will get numbers on the cost of newsletter mail delivery.

# Implementation Committee

# Implementation committee had its first meeting; agreed on expanded planning and budget forms to be filled out by project leaders of projects already on the plan for review by July 10th (implementation committee will try to help people). Pat made up the forms. Still waiting for final approval from Jack. Had reps from the Tool Library and Timber Frame were in attendance. Current idea for Tool Library is to buy classes for the neighborhood. Committee is still working on a plan for how to handle art projects (how to choose art/artists). Asking those who submit ideas to be project leads.

By the meeting on the 10th, please communicate interest in being on the implementation committee.

# Alley Signs, Larry, 2 minutes

# Eight signs are remaining to be installed.

# Clean Sweep, Pat M.,

Pat reported a large volume of material was picked up at clean sweep. There was discussion about the limited number of volunteers outside of board members. Possibilities for changing clean sweep were discussed including making it a neighborhood litter pick-up, moving it to one time per year, and expanding the volunteers.

# PR Committee, Larry

PR committee has four members. Likely will have first meeting in July.

# Old Business

* 1. **Partnering with Logan Park to Host the Ice Cream Social**

Discussion: $340 minimum for two hours of the ice cream vendor. How much do we want to cover? We can set an amount/do tickets.

**Motion:** Jeff moved to budget $500 of discretionary funds for $2 and $3 ice cream tickets.

**Second:** Pat.

**Motion passed unanimously.**

* 1. **Funding for Event materials, tent, tablecloth, handouts**

(Signminds $635 for tent, $320 for table cloth. Little Pepper $600-850 for tent, 240 for table cloth)

**Motion:** Jeff moved up to $1000 for Reanne to purchase.

**Second:** Alex

**Motion passed unanimously.**

* 1. **Open Streets**

**Motion:** Jeff moved to allocate for $100 fee to participate in open streets.

**Second:** John

**Motion passed unanimously.**

* 1. **Street Safety Survey Translation and printing budget**

She would like to conduct the survey online and via paper at events (NE Farmers Market, Open Streets, and Ice Cream social). She is asking for a budget of $550.

Budget:

Translation in Somali and Spanish - $250 ( Somali runs .25 to .45 a word, estimated high end, both the survey and newsletter article translated.)

Printing: $200 (150 English, 25 in Spanish, 25 Somali)

Gift Card: $50 - survey participants will be entered in a drawing

Facebook Promoted Post: $50

**Motion:** Spend $500 out of CCP and $50 out of general funds to support the survey. The $50 will support the gift cards. – Jeff

**Second**: Pat

Discussion: There were questions about whether surveys are the best way to gather input from the neighborhood.

**Motion passed with eight in favor and with one person in opposition.**

1. **New Business**
   1. **Guest: Nailah Taman – 15 minutes**

Sheridan, Northeast community event.

Would like to get together a gathering a gathering of neighborhoods together for collaborative gathering. Not sure what the topic of discussion is yet. Reanne will receive communication

* 1. **Officer Elections**

**Motion**: Pass the slate of officers: Larry and Jeff as co-chairs, Pat as treasurer, Steve secretary

**Second:** Alex

**Motion passed unanimously.**

* 1. **July Board Meeting**

**Motion:** Move the July board meeting from July 3rd to Tuesday July 23rd - Jeff

**Second**: Alex

**Motion Passed**: Five in favor, three opposed.

* 1. **Strategic Planning**

Should we hire a facilitator for a strategic planning process.

Discussion: Overall, there was support for strategic planning but mixed feelings about whether we should have a facilitated strategic planning discussion. Larry will talk to Nancy and Heather from Botineau.

**June general:** Rose Lindsay Manager – Community Engagement and Grants– Regulatory Services, Homeowner Navigation Program (provide qualified homeowners with one-time “gap funding” to help meet unfunded critical need) + Senator Dziedzic

1. **Adjourn**

Jeff adjourned the meeting